

ROUTING AND TRANSMITTAL SLIP		Date
		5 March 1985
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. AC/OTE/EDS	P.W.	3/5
2.		
3. EXO	PW	3/6
4. DDTE		
5. DTE		3/6
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
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Coordination	Justify	

REMARKS

6. DDA Reg (file)

A recommendation for the Director of Training.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

AC/EDS/OTE

Room No.—Bldg.
1001 CofCSTAT
STAT



30 January 1985

STAT MEMORANDUM FOR: [] DDA/OS Deputy Director for Policy & Mgmt.
 STAT FROM: []
 Executive Development Staff
 SUBJECT: Seminar Evaluation

1. I would appreciate your evaluation of the Executive Development Seminar on **Automation and the CIA Executive** that you attended on 22, 23, and 24 January 1985. Also, your recommendations as to what panelists from the private or public sectors and from CIA should be added, deleted, or what changes should be made in content will be used in planning future seminars.

2. It is primarily through the thoughtful evaluations by participants that we can make improvements to the Seminar. Please use the space below and return to: OTE/Executive Development Staff, 1001 Chamber of Commerce, ATTN: []

3. Participant Evaluation
Automation and the CIA Executive

I regret the delay in responding, and would hasten to add that this is not because of any lack of interest in the program. Following the seminar I did prepare a long memorandum for the Director and Deputy Director of Security, indicating that I found the seminar to be invaluable, and I have urged their attendance in future runnings of the course. I also have taken the occasion to make this same point in informal discussions with Bob Magee, Director of Personnel, and [] Deputy Director of Personnel.

I thought the various panel members were excellent in all respects--a fine cross section of individuals with different viewpoints and different perspectives. This occurred all three days, and it just seemed to me that there was fine overall balance. I am a strong believer in the concept that you don't fix something which isn't broken, and I would not be inclined to change the format or the list of participants. Quite frankly, I would recommend that the Director of Training cover this topic in one of his half-hour sessions with the Deputy Director for Administration, and press hard to have all of the DDA office directors attend the next session, in the same manner that Dr. King's EEO seminar has been pushed. In my view this was an excellent seminar, and I feel fortunate to have had the opportunity to attend.